

MINUTES OF JAN 8th 1975 MEETING - BOARD OF TRUSTEES

Regular meeting of the Library Board of Trustees was held on Wednesday, January 8th at 7:00 p.m. in the Library.

Those present were: Joeanna Winings, Gayle Scircle, Pat Fitzpatrick, Emalee Powell, Glenn Hadley, Walter Allen and Michael Kennedy. Miss Farnworth substituted for Mrs. Hunt who was on vacation.

The Minutes of the December meeting were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT

As of December 31st there were 78 Non-Resident patrons using Library services. Total registered patrons 3557. 180 books were cataloged in December bringing our total book stock to 32,052. 4,177 books were circulated during December - this was 679 more than during the same month in 1973. 52 records were circulated and 36 pictures. There were 54 information questions answered during the month and 90 children attended the Story Hour sessions. Total receipts for December \$25,891.55 - disbursements \$11,680.89. Operating balance as of December 31st \$22,237.90. There is \$631.51 in the LIRF Account. The Library holds Certificates of Deposit in the amount of \$25,000.00. Balance in the Memorial Fund \$577.32 - in the Gift Fund \$313.54

Mr. Hadley reported for the Nominating Committee proposing Michael Kennedy for President, Gayle Scircle for Vice-President, Pat Fitzpatrick for Secretary and Emalee Powell for Treasurer.

Mr. Hadley motioned that the recommendations of the Nominating Committee be accepted. Mr. Allen seconded and the motion carried unanimously.

Mrs. Fitzpatrick was re-appointed by Judge Carl T. Smith as a Library Board member for another 4-year term, beginning January 2, 1975.

The Board discussed the steps at the Children's Room entrance. It was decided that the platform, risers and steps be carpeted. Mrs. Hunt will select the color and order the carpet.

The ILTA Dues were increased to \$30.00 for 1975 which called for additional funds in this Budget Account. Mr. Hadley moved and Gayle Scircle seconded that \$15.00 be transferred from Account 55 (OASI & PERF) to Account 54 (Dues). The motion passed unanimously.

There being no further business the meeting adjourned at 7:35 p.m. and the Board members then went to the basement to inspect the new entranceway steps to the Children's Room.

*Patricia Fitzpatrick,
Sec.*

MINUTES OF THE FEBRUARY 5th 1975 MEETING - BOARD OF TRUSTEES

Regular meeting of the Library Board of Trustees was held on Wednesday, February 5th at 7:00 p.m. in the Library.

Those present were: Gayle Scircle, Glenn Hadley, Mike Kennedy, Walter Allen, Joeanna Winings, Pat Fitzpatrick and Esther Hunt, Librarian.

The Minutes of the January meeting were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT

Total registered patrons at the Library is 3586. 84 books were cataloged in January and the total book stock is now 32,136. We circulated 5615 books during January. This was 648 more than in the same month in 1974. 81 Records were circulated and 23 pictures. 51 Information questions were answered in January, including 14 by telephone.

Total receipts for January \$162.10 - disbursements \$5,645.19. Operating balance as of January 31st \$16,754.81. There is \$700.26 in the LIRF Account. The Library holds Certificates of Deposit in the amount of \$25,000.00. Balance in the Memorial Fund is \$597.32 and in the Gift Fund \$313.54.

Mrs. Hunt also gave some statistics from the Annual Report.

The meeting room curtains are up and are lovely. A thank you note was sent to Welcome Wagon for furnishing the curtains.

A replacement was discussed for Miss Farnworth. She will be working up until May. Mr. Kennedy suggested having a professional bookkeeper to estimate the time involved in the bookkeeping work for the library. Mr. Hadley will check into this suggestion.

Mrs. Hunt presented suggestions on shelving from Remington Rand. The representative from Remington Rand will make up specifications for shelving if we want it. This will have to be advertised for bids. The shelving prices quoted by Remington Rand were \$10,315 for Pioneer shelving and \$10,492 for wood shelving. There was also discussion on possible carpeting. Mr. Allen moved, Mrs. Winings seconded to ask for specifications and then publish for bids. The motion carried.

Mr. Allen mentioned that perhaps a piano would be nice for the meeting room. This will be looked into as a possible future project. Mr. Allen will look into this.

Mrs. Winings motioned, Mr. Kennedy seconded to adjourn. The meeting was adjourned at about 8:35 p.m.

Patricia Fitzpatrick,
Sec.

MINUTES OF THE MARCH 5th 1975 MEETING - BOARD OF TRUSTEES

Regular meeting of the Library Board was held on Wednesday, March 5th at 7:00 p.m. in the Library.

Those present were: Glenn Hadley, Mike Kennedy, Walter Allen, Emalee Powell, Joeanna Winings, Pat Fitzpatrick and Esther Hunt, Librarian.

The Minutes of the February meeting were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT

Total registered patrons at the Library is 3545. 180 Books were cataloged in February and the total book stock is now 32316. We circulated 5,215 books during February. This was 20 less than in the same month in 1974. 67 records were circulated and 12 pictures. 91 Information questions were answered in February, including 41 by telephone. Total receipts for February \$179.25 - disbursements \$4,062.94. Operating balance as of February 28th \$12,871.12. There is \$782.76 in the LIRF Account. The Library holds Certificates of Deposit in the amount of \$25,000.00. Balance in the Memorial Fund is \$582.82 and in the Gift Fund \$313.54

The representative from Remington Rand has not been able to get specifics for shelving at this time, but will have them within a week or 10 days. These will be here for the April meeting. They can then be used for advertising for bids.

Mr. Kennedy will look into carpeting for the library.

Mrs. Jean Wheeler has donated two chairs and a table for the meeting room.

Mr. Hadley nominated and Mrs. Winings seconded Walter Allen for Vice President. The motion carried.

Judy Stone was in to look over the bookkeeping. She thought one week a month would take care of the bookkeeping. Miss Farnworth and Mrs. Hunt figure that possibly 40-hours a month would take care of the work.

Mrs. Stiner is ill and will have to be off possibly for several weeks. Mrs. Robertson is working full time while Mrs. Stiner is off.

There was discussion on cumulative sick leave pay in case Mrs. Stiner is off for a long period. This will be clarified before next Board meeting.

The new Library Personnel Policy was discussed. A change in vacation policy was approved - authorized holidays occurring within a vacation period do extend the vacation period. The library policies will be passed on at the next meeting.

A letter will be written to Gayle Scircle to thank her for past service on the board.

A motion was made to adjourn and the meeting was adjourned.

Pat Fitzpatrick,
Sec.

MINUTES OF THE APRIL 2nd MEETING - BOARD OF TRUSTEES

Regular meeting of the Library Board was held on Wednesday, April 2nd at 7:00 P.M. in the Library Party Room.

Those present were: Glen Hadley, Walter Allen, Mike Kennedy, Joeanna Winings, Pat Fitzpatrick, and Mrs. Esther Hunt, Librarian.

The minutes of the March meeting were read by Mrs. Fitzpatrick and approved as read.

LIBRARIAN'S REPORT

Total registered patrons at the Library is 3529. 190 Books were cataloged in March and the total book stock is now 32070. We circulated 5,989 during March. The was 220 more than in the same month in 1974. 41 records were circulated and 25 pictures. 109 Information questions were answered in March including 20 by telephone.

Total receipts for March \$244.10 - disbursements \$ 6,590.42. Operating balance as of March 31st \$6,524.80. There is \$975.26 in the LIRF Account. The Library holds Certificates of Deposit in the amount of \$25,000.00. Balance in the Memorial Fund is \$563.38 and in the Gift Fund \$313.54

There was more discussion on sick leave days for the Library Staff.

Mrs. Stiner will be granted her 3 day bereavement leave for her father's death. She may use this as sick leave if necessary. She is also entitled to her Good Friday holiday to be picked up after she comes back to work. If she needs this she may use it for sick leave. She has 30 sick leave days for 1975.

Mrs. Hunt said there had been a bad leak in the furnace. LeRoy Pace has put a sealer in it trying to fix it. Mr. Pace feels that it is useless to keep repairing this furnace.

Mr. Allen suggested that Mrs. Hunt write to Bryant Heating and Supplies in Indianapolis to see what they could do for us. Mr. Kennedy said he would call the Wells Bailer Works in Alexandria to see if it can be repaired. If not then we will look into a new furnace.

The Remington Rand Company did not get specifications for the shelving. They should be here by Friday. We will have a called meeting on the specifications. We hope to make a decision on the furnace at the same time.

Mr. VanderPool was in and checked on water proofing, repairing guttering, cleaning windows, etc. He gave an estimate for doing this work of \$1445.00. It has been six years since this was done. Mrs. Winings made a motion, seconded by Mr. Hadley, that we have this work done, motion carried.

It was suggested that some of the furniture in the meeting room be repaired and perhaps some cushions made for the chairs. Mrs. Hunt will check into the matter.

District Meeting will be Thursday, May 15th at I.U.P.U. campus in Fort Wayne.

Miss Farnworth will work until the end of April. Frances Robertson will go on full time basis on May 1st. She will receive same money that Miss Farnworth is receiving. Mrs. Winings made a motion that Mrs. Robertson will receive two weeks vacation, Mr. Allen seconded the motion. Motion carried.

It was decided that Mrs. Phyllis Underwood would be hired on a part time basis at \$2.10 per hour to start.

Mr. Hadley said that Congressman Sharp has a flag to be presented to the Library. Congressman Sharp will come here at a later date to present the flag. Congressman Hillis will be invited to the presentation.

There being no further business the meeting was adjourned.

*Patricia Fitzgerald,
Sec.*

Called meeting of Library Board met Wednesday April 9 with Joeanna Winings, Beverly Hicks, Walter Allen, Mike Kennedy, Emily Powell, Glen Hadley, Pat Fitzpatrick and Esther Hunt, Librarian present.

The Specifications for shelving that Remington Rand had prepared were discussed. Mr. Hadley suggested that we should have an idea what carpeting would cost so we can decide just what we can afford to do.

Mr. Hadley had also checked with Wells Boiler Co. on the boiler. There are three sections that are cracked. The people from Wells will check and let us know the cost on these repairs.

Mrs. Hunt will call Leasons to measure the rooms for an estimate of the cost of carpeting for the upstairs.

If we can afford both carpeting and shelving then the specifications will be published for bids.
Motion to adjourn.

Pat Fitzpatrick, Secretary

Pat Fitzpatrick, Sec

MINUTES - BOARD MEETING - May 7, 1975

The regular meeting of the Library Board was held May 7 in the office of the librarian. Board members present were Joeanna Winings, Beverly Hicks, (new board member), Walter Allen, Fmalee Powell, and Mike Kennedy. Minutes of the previous meeting were read and approved.

Mr. Kennedy suggested making copies of minutes and mailing them to members of board before the next meeting. Mrs. Winings made the motion and Mrs. Hicks seconded it--that this be done. Motion carried.

Mrs. Hunt, Librarian, gave her report. Circulation increase was 378 for adult, 235 for Children' room---total increase 613. Circulation total was 5369. Registered borrowers total 3522, including 76 non-residents. 239 books were cataloged making book stock total 32,094. 56 phonograph records were borrowed during the month and 32 mini-pictures.

The financial statement showed total receipts for the month \$5231.29 including a \$5000 advance tax draw, \$68.08 received in fines and fees, \$90.00 non-resident fees, and \$67.90 from copier. Disbursements for month were \$4,796.36. LIRF account has \$1,044.01, CD's \$25,000, memorial fund \$512.78, Gift fund \$313.54

A letter to be sent to Congressman Hillis, inviting him to flag presentation by Congressman Sharp, June 14, was read by Mr. Kennedy.

A discussion on boiler problems was held. Mrs. Hunt read a repair estimate from Wells Boiler, Alexandria. They proposed \$1541.00 to replace three sections of boiler. It was felt the amount was high for repair. Mrs. Hunt had asked Wells Boiler for an estimate on a new boiler. They quoted an estimated price for a new cast iron boiler at \$4200.00. The board, after discussion, decided to get a new boiler. Mr. Allen made the motion, Mrs. Hicks seconded, motion carried.

Mrs. Hunt announced a Budget and Finance meeting will be held in Flora, Indiana May 27. Reservations are needed by May 21. Mrs. Hunt and Mrs. Underwood will attend.

The library has been receiving application for jobs. These are being put on file.

Joenna Winings has been asked to serve as Chairman of District III for 1975-1976, subject to approval at District Meeting May 15, in Ft. Wayne.

A discussion on carpeting requirements was held. Sealed bids for carpeting and shelving are to be opened at 7:00 P.M., May 21, in the Librarian's office.

Meeting adjourned, 8:30 P.M.

Patricia Fitzgerald

CALLED BOARD MEETING MAY 21, 1975

A called Board Meeting was held May 21 for opening of bids for carpeting and shelving. Present were Beverly Hicks, Emalee Powell, Walter Allen, Glen Hadley, Michael Kennedy, Patricia Fitzpatrick, and Mrs. Esther Hunt, Librarian.

The following bids were opened for carpeting:

Harmon Floor Covering, Anderson

Main floor	\$4600.00
Entrance Steps	237.50
Latex, labor to patch floor	80.00
	<u>\$4917.50</u>

Decathlon

R. L. Leeson

Mohawk Defender, Jute back	\$3922.00
Mohawk Defender Royal, foam	4303.60
Mohawk Anchortuft, Jute	4897.20

Huff's

Lee Carpet	\$3990.00
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Bourff's

Viking-foam back	\$4864.50
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Mrs. Hunt, Mrs. Hicks, and Mrs. Fitzpatrick will check on getting a qualification from each bidder that the carpet will pass the Fire Marshall's recommendation.

Shelving Bids:

Bro Dart

Base Bid A	\$9008.80
Base Bid B	526.00
Combination A & B	<u>\$9536.80</u> (\$2.00 error)

Library Bureau

Base Bid A	\$8314.00
Base Bid B	570.00
Combination A & B	<u>\$8914.00</u>

Bids were opened and discussed.

Called Board Meeting May 21, 1975 continued

We will advertise for bids for a new boiler for the furnace.
The board authorized Mrs. Hunt to proceed with advertising
for added appropriations from LIRF to Properties, No. 7 to
cover carpeting, shelving, and boiler

Meeting adjourned 8:25 P.M.

Patricia Fitzpatrick
Sec.

Regular monthly meeting of the Elwood Library Board was held Wednesday June 4 in the Library. Present were Joeanna Winings, Emalee Powell, Beverly Hicks, Glen Hadley, Michael Kennedy, Pat Fitzpatrick, and Esther Hunt, Librarian.

Bids to replace the boiler were opened. The only bid received was Wells Boiler Works, Alexandria - \$4,640. The bid was approved, but transfer of funds from LIRF to Properties must be approved before bid is accepted.

The librarian report was read and approved.

Non-resident borrowers	75	
Books added	171	
Total bookstock	32123	
Circulation	4739	(Increase of 324 over 6/74)

Financial Report:

Unexpended balance	\$6959.73
Receipts-Taxes, '74 balance	2061.85
Fines, fees	58.78
Non-Resident	30.00
Copier	45.35
Total Receipts	2195.98
Total Balance and Receipts	9155.71

Mrs. Hunt will notify Bro-Dart that their bid was not the lowest for shelving.

Mrs. Hunt reported she has been given boxes from Continental Can to use in moving books.

A budget committee consisting of Joeanna Winings and Glen Hadley were appointed by Mr. Kennedy, Board President, to help in preparing the 1976 budget.

Congressman Sharp will present a flag that has flown over the Capitol, June 14, at 1:00 P.M. in memory of his mother, Florence Beck Sharp, past library board member.

A discussion was held on purchasing a flag pole for the library. Mrs. Winings made a motion that we buy a flag pole. Mr. Hadley seconded. Motion carried. Mrs. Hunt will check with Anderson Playground Equipment Companies and order the equipment.

Congressman Elwood "Bud" Hillis has been invited to attend this presentation but he will be unable to attend.

Minutes - Board Meeting - June 4, 1975 continued

Discussion was held on the carpeting bids. Mrs. Winings made a motion, seconded by Mrs. Powell, that the Harmon Flooring Co., Anderson, be given the bid when money is transferred from LIRF and available for the carpeting. Their bid was \$4,917.50. Motion carried.

Mr. Kennedy discussed the possibility of a display case to be used in lobby of library to display hobbies, books, displays. Mrs. Hicks will look into this project and report back at a future board meeting.

A resolution was passed, motion by Mr. Hadley, seconded by Patricia Fitzpatrick, that we transfer \$20,000 from Library Improvement Reserve Fund to #7 - Properties. Motion carried.

There being no further business. Meeting Adjourned.

Patricia Fitzpatrick
Sec.

The July meeting of the Library Board was held in the Librarian's office July 2. Members present were Michael Kennedy, Joeanna Winings, Beverly Hicks, Glenn Hadley, and Patricia Fitzpatrick.

Minutes of the previous meeting, copies of which were sent to each board member, were approved.

Mrs. Hunt, Librarian, reported the following statistics:

Registered borrowers	3542, an increase of 37
Book Stock Total	32233
New books added	110
Materials circulated	6184
Phono-records circulated	32
Mini-pictures circulated	27
Information questions	35 Adult
	27 Juvenile
	12 by phone

Total balance and receipts	\$9136.90
Amount spent this month	7594.20
Unexpended cash balance 6/30/75	1542.70

The Librarian reported written approval was received June 27 for the added appropriation from LIRF fund of \$20,000 for carpeting, shelving, lounge furniture, and boiler.

The color for the new carpeting from Harmon Flooring was chosen - No. V60, Bright Moss, Jute back. The color chosen for lounge chair upholstery, from Library Bureau, was U. S. 72 Naugahyde, Mandarin Orange.

It was decided the library will again participate in the Flea Market held during the Glass Festival, Friday, August 8, and have a used book sale booth.

The Budget Committee submitted their report, granting an across the board salary increase of 5%. The rough draft of the 1976 budget was discussed. A call meeting will be held when necessary figures from the County Auditor are available.

There being no further business, meeting adjourned. 8:15 P.M.

Patricia Fitzpatrick
Sec.

MINUTES

CALLED BOARD MEETING

July 29, 1975

The Library Board met at a called meeting Tuesday, July 29th to review the proposed 1976 Budget. Board members present were Joeanna Winings, Glenn Hadley, Mike Kennedy, Pat Fitzpatrick, Emalee Powell, and Mrs. Hunt, Librarian.

The total budget proposed is \$78,571.00, which is an increase of \$1,015.00 over the current budget. Increases in salaries of 5% and increases in utilities account for the main part of the increase over last year.

The Board approved the proposed budget. Mrs. Hunt will prepare the budget forms to be signed at the regular Board Meeting August 6, 1975.

Meeting adjourned 7:40 P.M.

*Pat Fitzpatrick,
Sec.*

The August Meeting of the Library Board was held Wednesday evening, August 6 in the library meeting room. Members present--Joeanna Winings, Beverly Hicks, Emalee Powell, Glenn Hadley, Walter Allen, Mike Kennedy and Pat Fitzpatrick. Reading of minutes was dispersed with since each member receives a copy of the minutes.

The library statistical report for the month was given by the librarian:

Total Borrowers	3566
Non-Resident	81
Book Stock	32306
Circulation - Books	5987
- Records	40
- Mini Masters	40
Information Questions	95
Cash Balance	\$2176.22

The Board inspected the new Bryant Gas Boiler which has just been installed.

E. C. Deyo and Associates have contacted the library about an appraisal revision. We will wait until next year for a reappraisal as it was done in 1974.

Mrs. Hunt had a letter from the State Fire Marshall stating that our new carpeting to be installed will pass the specifications.

Mrs. Joeanna Winings is chairman of the District III meeting for next year. Mr. Allen will try to get enough tote bags to use for favors at this meeting to be held in May 1976.

Mr. Kennedy will check on trying to find a flag standard to display the flag in the library that Phil Sharp has donated to the library in honor of his mother.

The proposed budget for 1976 totals \$82,385.00 for .41 tax levy per \$100 assessed valuation. The salaries were raised 5%, other raises included utilities and books. The proposed budget to be sent to newspapers, Bulletin and Call-Leader, were signed by officers of the board. The public hearing on the budget will be held September 3rd.

Mrs. Beverly Hicks will not be able to attend September, October and November library board meetings since she will be attending classes.

Meeting adjourned 7:45 P.M.

Budget will need to be signed at September Meeting

*Pat Fitzpatrick.
Sec.*

The September meeting of the Library Board was held September 3, in the Librarian's office. Members present: Michael Kennedy, Joeanna Winings, Walter Allen, Emalee Powell, Pat Fitzpatrick, also Esther Hunt, Librarian.

Minutes of previous meeting approved.

The Librarian's report was given:

Total borrowers	3566
Total bookstock	32416
Total circulation	4688
Information questions	83
By Telephone	35

A motion was made by Walter Allen to transfer \$3000.00 from Operating Fund to LIRF. Seconded by Joeanna Winings. Motion carried.

The County Tax Board Meeting will be Tuesday, September 9 in Anderson, 2:00 P.M., County Building.

Mrs. Hunt reported on a meeting she and Mrs. Stout attended at the State Library in Indianapolis on August 14, concerning a new film circuit. The feeling is the service would be too expensive for our library to participate.

The 1976 budget was signed by the Board members. There were no outside attenders for the public hearing of the budget.

The Board discussed a Memorial for Mr. Glenn Hadley, a member who had served the board for 24 years, and who died August 9, 1975.

Meeting adjourned.

*Pat Fitzpatrick,
Sec.*



Brown County Art Gallery Association, Inc.

ARTISTS SQUARE • 1 ARTIST DRIVE • NASHVILLE, INDIANA 47448 • PHONE 317-988-4609

SOLD TO Trustees, Edward Public Library
ADDRESS Edward, Indiana

008594

(In memory of Blair C. Hatley) Zip 47448

Date Nov. 15 1975

<u>"Woodland Pool"</u>	Artist <u>William Byden</u>	<u>*500.00</u>	
	Artist _____		
	Artist _____		
	Total _____		
	Sales Tax _____	<u>20.00</u>	
	Total _____	<u>*520.00</u>	
	% Down Payment Plus Tax _____		
	Balance Due _____		

When down payment is less than 33-1/3%, the property will be held for _____ days by the gallery, at which time the sale must be consummated, or any payments forfeited to the gallery.

CONDITIONAL SALES CONTRACT

For value received and in consideration for the privilege of using said property, I have this day paid to the BROWN COUNTY ART GALLERY ASSOCIATION, INC. \$ _____, as set out above, and promise and agree to make installment payments as follows:

- \$ _____ on or before _____, 19 ____
- \$ _____ on or before _____, 19 ____
- \$ _____ on or before _____, 19 ____

until all payments have been fully made, and the entire purchase price paid in full, to the artist/s from whom purchase was made.

In case of failure to make any of the payments when due, the right is hereby conceded and granted to enter upon my premises and take possession of and remove any or all of said property without notice or legal proceedings of any kind, and I hereby waive all right of action I may have for trespass in such event, and all money having been paid by me may be retained.

Purchaser's Signature _____

Witness: _____

The Library Board met Wednesday October 1, with Joeanna Winings, Walter Allen, Edwin Pavese, Mike Kennedy, Emalee Powell, Pat Fitzpatrick, Esther Hunt, Librarian, present.

The librarian's report showed 3551 registered borrowers; 177 books added for a total bookstock of 32,592; circulation of 4589, an increase of 626; 78 phonorecords, and 34 minipictures circulated.

Receipts for the month:

Fines, fees, and sales	52.05
Copier	57.10
Non-resident	60.00

Information questions answered 115, by phone 33.

Mrs. Hunt reported the 1976 budget was O.K'd by the County Tax Board at a 40¢ rate - the present limit.

ILTA meeting will be Saturday, October 18 at the Indiana Inter Church Center, Indianapolis. This will include the celebration of the Sesqui-centennial for the Indiana State Library. Jessamyn West will be the guest speaker.

Mr. Kennedy appointed Joeanna Winings and Pat Fitzpatrick to serve on a committee to look into a memorial for Mr. Hadley from the Board.

The old shelving is to be sold when we put in the new shelving.

Meeting adjourned.

Patricia Fitzpatrick
Sec.

Members present at the regular monthly board meeting were Emalee Powell, Joeanna Winings, Walter Allen, Edwin Pavese, Michael Kennedy, Pat Fitzpatrick, and Esther Hunt, Librarian.

Mrs. Hunt said most of the old shelving had been disposed of.

The Librarian's report follows:

Registered borrowers (77 non-resident included)	3545
Book stock	32,683
New books added	93
Circulation	4322
Information questions	73
By Phone	13
Story Hour Attendance	205

The library was closed six days in October for renovating--new carpet and shelving on main floor.

A resolution was passed to transfer \$200 from #32, Other Supplies, to #31 Office Supplies. Walter Allen made the motion, Joeanna Winings seconded. Motion carried.

If the library is able to open Monday, November 10, it will remain open Tuesday, November 11, a legal holiday. The staff will receive the day for Veteran's Day on December 26, 1975 if this circumstance occurs.

Mrs. Winings and Mrs. Fitzpatrick were appointed to plan an open house, tentatively set for Sunday, December 7, 1975, 2:00 to 4:00 P.M.

Mr. Kennedy, Board President, appointed Mrs. Fitzpatrick and Mrs. Winings to a nominating committee to offer a slate for 1976 officers.

Meeting adjourned 7:50 P.M.

Patricia Fitzpatrick
Sec.

The library board met Wednesday, December 3, with Emalee Powell, Joeanna Winings, Edwin Pavese, Michael Kennedy, Pat Fitzpatrick and Mrs. Esther Hunt, librarian present.

Minutes approved.

Librarian's report:

Registered borrowers	3534
Bookstock	32,822
Circulation	3,924

(Library closed seven days in month for renovating)

Records circulated	72
Mini pictures circulated	11
Information questions	58
By Phone	34

The board looked at the children's room that has had some re-decorating done by the staff. The board was very pleased with the results.

An oil painting was purchased in memory of Glenn C. Hadley, past board member. The cost was \$520 and was paid for with gift money. The painting was purchased from the Brown County Art Gallery. A new clock was also purchased with gift money, for \$95.00 from Rhodes Jewelry.

Mrs. Hunt will be on vacation during the January 1976 meeting. Mrs. Underwood will substitute for her at Board Meeting.

Mrs. Winings made motion and Ed Pavese seconded to buy a hand utility truck for use of custodian. Motion carried.

Mrs. Winings made a motion, Mr. Pavese seconded, to transfer \$3000 from operating fund to LIRF if tax draw is received before 12/31/75. Motion carried.

By Board resolution:--

A motion was made by Emalee Powell, seconded by Pat Fitzpatrick to buy a new card catalog for \$2260, also to transfer \$200 from Budget number 71 to 72, and \$300 from 71, to 73 (books). Motion carried.

Mrs. Mary Ann Riley's Scouts have offered to decorate the shrubs in front of library for Christmas.

The officers slate for 1976 was presented by Mrs. Winings. President-Michael Kennedy, Vice-President-Walter Allen, Secretary-Joeanna Winings, and Treasurer--Emalee Powell. Mrs. Pat Fitzpatrick made the motion to accept slate. Mrs. Powell, seconded. Motion carries.

Mrs. Winings reported on open house plans for Dec. 7, 1975
Meeting adjourned 8:15

Patricia Fitzpatrick
Sec.

transfer \$65.00 from Budget number 52 to Budget number 55 - Motion carried.